



GOVERNOR'S EXECUTIVE ORDER N-29-20**
CORONAVIRUS COVID-19
AND SAN MATEO COUNTY HEALTH DIRECTIVE
FROM MARCH 17, 2020**

On March 17, 2020, the Governor of California issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the current Shelter-In-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and recently extended on April 29, 2020; the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, San Bruno City Hall is no longer open to the public for meetings of the Culture and Arts Commission.

If you would like to make a Public Comment on an item not on the agenda, or comment on a particular agenda item, please email us at twallace@sanbruno.ca.gov. The length of all emailed comments should be commensurate with the three minutes customarily allowed per speaker, which is approximately 300 words total. Emails received before the special or regular meeting start time will be forwarded to the Culture and Arts Commission, posted on the City's website and will become part of the public record for that meeting. If emailed comments are received after the meeting start time, or after the meeting ends, they will be forwarded to the Culture and Arts Commission and filed with the agenda packet becoming part of the public record for that meeting.

Individuals who require special assistance of a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, agenda packet or other writings that may be distributed at the meeting, should contact Tim Wallace, Community Services Superintendent, 48 hours prior to the meeting at (650) 616-7084 or by email at twallace@sanbruno.ca.gov. Notification in advance of the meeting will enable the City of San Bruno to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

**CULTURE AND ARTS COMMISSION
MEETING AGENDA**

Thursday, June 17, 2021 • 6:30 p.m.

WELCOME TO OUR COMMISSION MEETING

Zoom Meeting Details:

Please click this URL to join.

<https://sanbruno-ca-gov.zoom.us/j/97405086828>

Password:

366178

Or join by phone:

US: +1 669 900 9128

Meeting ID: 974 0508 6828

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1. **CALL TO ORDER/ROLL CALL:** Chair Melissa Rohlf, Vice Chair Pamela Madden, Pamela Gamble, Jeanne George, Janet Monaghan, Judith Puccini, Melodie Tobin.
 2. **PLEDGE OF ALLEGIANCE:**
 3. **REVIEW OF AGENDA:**
 4. **ACCEPTANCE OF THE MINUTES:** May 20, 2021
 5. **CONSENT CALENDAR:**
 6. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
 7. **UNFINISHED BUSINESS:**
 - a. Selection of Movies-in-the-Park for Community Voting
 - b. Discuss Local Cultural or Arts Organizations to Present at Future Commission Meeting
 8. **NEW BUSINESS:**
 - a.
 9. **ITEMS FROM COMMISSION MEMBERS:**
 - a.
 10. **ITEMS FROM STAFF:**
 - a.
 11. **ADJOURNMENT**

The next Regular Culture and Arts Commission Meeting will be held on Thursday, July 15, 2021 at 6:30 p.m.

**** POSTED PURSUANT TO LAW ****



MEETING MINUTES

Culture and Arts Commission May 20, 2021

1. **CALL TO ORDER/ROLL CALL:** Chair Rohlfs called the meeting of the Culture and Arts Commission to order at 6:45 p.m. Commissioners Present: Chair Melissa Rohlfs, Vice Chair Pamela Madden, Jeanne George, and Janet Monaghan. Absences: Gamble, Puccini, and Tobin. Staff Present: Lee and Mottola.
2. **PLEDGE OF ALLEGIANCE:** Vice Chair Madden led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** Minutes from April 15, 2021. **MSC Madden/George.** Accepted 4-0-3.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **UNFINISHED BUSINESS:**
 - a. Receive Staff Report – Community Gallery Exhibit Selected Artists Announcement – **Director Mottola** announced the selected artists - Ellen Silva, Chuba Oyolu, and Tony Williams. Currently Chuba Oyolu's art is displayed in the gallery. **Chair Rohlfs** asked if there could be an effort to post about each of the artists on social media. **Director Mottola** stated that this would be possible and it would be put in a number of media outlets that the City has.
8. **NEW BUSINESS:**
 - a. Selection of Movies-in-the-Park for Community Voting – **Director Mottola** stated that movies are hosted every Friday night during the month of September. Discussion about selecting ten movies to post to the City's website for community voting. The movies that receive the top four votes from the community will be part of the movie series. List was reduced to 16. Voting will happen at the next meeting.
 - b. Discuss Local Cultural or Arts Organizations to Present at Future Commission Meetings – **Director Mottola** stated that several Commissioners have shown an interest in having presentations from different art groups that either serve or are located within the City of San Bruno. Recommended that the Commissioners gather a list of organizations that they would like to see present at a future meeting and include why and contact information. Staff will facilitate the calendar.
9. **ITEMS FROM COMMISSION MEMBERS:**

Vice Chair Madden stated that she might not be at the next meeting.

Chair Rohlfs stated that she will not be at the July meeting.

10. **ITEMS FROM STAFF:** None.

11. **ADJOURNMENT:** With no other business to be conducted, **Chair Rohlf**s adjourned the meeting at 7:21 p.m.

DRAFT



DATE: June 17, 2021

TO: Culture and Arts Commission

FROM: Tim Wallace, Community Services Superintendent

SUBJECT: Selection of Movies-in-the-Park for Community Voting

BACKGROUND

Each year the Culture and Arts Commission hosts Movies in the Park every Friday during the month of September. The Culture and Arts Commission reviews the movies available from the film distributor, Swank Productions, and selects 10 to post to the City website for community voting. The movies that receive the four top votes from the community are then formally selected to be screened as part of the movie series.

While event programming is still on hold due to local health orders, Staff recommends that the Commission proceed with identifying their 10 movie selections so that the public can vote on the selected movies. By having the public vote, the top four movies will be ready to post should the City receive an okay to proceed with community gatherings.

DISCUSSION

At its May 20, 2021 meeting the Commission selected 16 movies to give further consideration. Due to the difficulty of further narrowing the list to 10 and the fact that there were only four Commissioners present at the May meeting, the Commission decided to forward the 16 selected movies to the June meeting for further consideration.

Staff recommends the Commission narrow the 16 movies selected at the May meeting down to 10.

The 16 movies the Commission selected for further consideration at its May meeting are:

Recent Releases (2019-21)	Older Releases
The Croods: A New Age	Free Willy
Dora and the Lost City of Gold	Groundhog Day
Frozen II	Honey, I Shrunk the Kids
Raya and the Last Dragon	The Karate Kid
Sonic the Hedgehog	Miracle
Soul	My Spy
Trolls World Tour	The Secret Garden
	Up
	WALL-E

Once the Commission reduces its selected movies to 10, the community will be asked to vote for their preferred movies. The vote results will be presented to the Commission at its July 15 meeting.

The top four movies will be selected and screened on the following dates:

- Friday, September 3
- Friday, September 10
- Friday, September 17
- Friday, September 24

FISCAL IMPACT

None.

ATTACHMENTS

None.

**CITY OF SAN BRUNO**

Community Services Department

DATE: June 17, 2021

TO: Culture and Arts Commission

FROM: Tim Wallace, Community Services Superintendent

SUBJECT: Discuss Local Cultural or Arts Organizations to Present at Future Meetings

BACKGROUND:

In the past few months, several Commissioners have expressed to Staff their interest in having presentations made from various arts and culture organizations that either serve or are located within the City of San Bruno. In an effort to provide more information to the Commission and the San Bruno Community about the various arts and cultural resources in the community, Staff is proposing to create a calendar of presentations for future Commission meetings.

At the May 20, 2021 Culture and Arts Commission meeting Commissioners discussed the viability of creating a calendar of community culture or arts organizations to present to the commission. Commissioners were generally in favor of having Staff create such a calendar based on recommendations from Commissioners.

Commissioners were asked by Staff to research and consider which organization(s) they would like to invite to speak at a future meeting. Commissioners were also asked to be prepared to discuss their choices at the June 17, 2021 meeting.

DISCUSSION:

Commissioners will discuss their recommendations of organizations to present to the Commission at the June 17, 2021 meeting. Commissioners should be prepared to discuss why they believe having their recommended group(s) present to the Commission would be of benefit to the San Bruno Community.

Staff recommends that following the meeting, Commissioners forward to Staff contact information for any organization they would like to have make a presentation, if they have not already done so. These recommendations can be made at any time to Staff who will vet out the organization to determine if their mission is germane to the work of the Commission and to schedule a presentation at a Commission meeting. Staff will initiate outreach to the organization being invited and discuss outlines of what is to be presented so they can assist with their presentation needs.

In addition, Staff recommends invitations be limited to organizations that either serve or are located within the City of San Bruno.

FISCAL IMPACT:

None.

ATTACHMENTS:

None.